

## CCAC Facility Rental Agreement (Rev 10/13/08)

Group Name: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Person for Event: \_\_\_\_\_

Address: \_\_\_\_\_  
City State Zip Code

Phone: \_\_\_\_\_ Secondary Number: \_\_\_\_\_

Date(s) of Rental: From: \_\_\_\_\_ To: \_\_\_\_\_

Times: From: \_\_\_\_\_ To: \_\_\_\_\_

Amenities Requested: \_\_\_\_\_

### Terms of Agreement

- 1) The CCAC may cancel an event or move fields, due to weather or infractions of park rules or this agreement.
- 2) The CCAC will retain all gate fees, unless otherwise specified in this agreement.
- 3) The renter must provide the CCAC with a hold harmless policy, and name the CCAC as additionally insured, up to \$1,000,000.
- 4) The CCAC will be exclusive for concessions and all vendors during all events.
- 5) The renter will be responsible for all clean to their areas of usage and repairs, if applicable, after each event.
- 6) All maintenance and field preparation will be the responsibility of the CCAC. Renters are not permitted to move goals, bases, change fields, trench, etc., without approval written within this agreement.
- 7) All CCAC events will take priority over outside rentals.
- 8) All fees must be paid in full, 2-weeks prior to the scheduled event. In case of cancellation, all fees will be refunded or pro-rated appropriately.
- 9) All maintenance concerns will be addressed between the Director of the CCAC and the renter. Reasonable accommodations will be made.
- 10) It will be the renter's responsibility to maintain, store and repair any of their own equipment.
- 11) Renters must provide schedules prior to the event, and notify the CCAC Director of any changes immediately.
- 12) Renters are responsible for providing all dimensions required for the event, prior to the event.
- 13) Renter is responsible for enforcing all park rules with attendees. Violations must be reported to the Park Director immediately.
- 14) The renter must provide adequate on-site supervision for all events.
- 15) The renter must provide the CCAC Director with contact information and on-site supervisor's name and contact information, prior to the event.
- 16) One contact person will communicate with the CCAC Director on all matters pertaining to the event.
- 17) Program supervisors will ensure that participants are hanging on soccer nets, hitting balls into fences or other malicious conduct.
- 18) Picnic tables or other amenities will not be moved or relocated without permission of the CCAC Director.
- 19) All correspondence will be between the CCAC Director and the Coordinator of the rental.
- 20) Any program information that is requested to be placed on the CCAC website, pertaining to the event, must be easily entered, or fees may be applied.
- 21) Any damage to the facility, related to the event, may cause additional fees to be enforced.

**Facility Rules**

- No pets allowed at any time
- No alcoholic beverages allowed at any time
- No coolers within the softball area, except 1 team cooler containing water
- No motorized vehicles allowed outside the designated area
- No bicycles, skateboards, roller blades, etc in the ball diamond area
- Speed limit is 10MPH on park premises
- All pavilions, fields, amenities are permitted by permit only
- No firearms, explosives, fireworks, etc on park property
- Groups are required to clean up after themselves and their spectators

**Fees:** A \$100 deposit

**Softball Diamonds**

Tournaments	\$150 each per day	_____ x \$150= _____
Single Games	\$ 45 per game	_____ x \$ 45 = _____
Practices (non-league)	\$ 40 per hour	_____ x \$ 40 = _____
Light Usage (min 1 hr)	\$ 35 per hour	_____ x \$ 35 = _____
	<b>Sub Total</b>	_____

**Soccer Fields**

Tournaments	\$40 per game/field	_____ x \$40 = _____
Games	\$45 per game/field	_____ x \$45 = _____
Soccer Field #1	\$50 per game	_____ x \$50 = _____
Practices (non league)	\$35 per hour/field	_____ x \$35 = _____
Light Usage (min 1 hr)	\$35 per hour	_____ x \$35 = _____
	<b>Sub Total</b>	_____
	<b>Security Dep</b>	<b><u>\$100</u></b>

**Total Cost:** \_\_\_\_\_

The terms of this contract will be binding, as agreed upon by the below signatures. Any and all changes to this agreement will be in writing as indicated above, and agreed upon by both parties.

**Renter Signature:** \_\_\_\_\_ **CCAC Director:** \_\_\_\_\_

**Print:** \_\_\_\_\_

**Date:** \_\_\_\_\_